

## SOIL EROSION AND SEDIMENT CONTROL PERMITS

### WHO NEEDS ONE?

Any person performing a land disturbing activity including, but not limited to, clearing of timber and/or ground vegetation, earthwork including fill or excavation, etc.

### WHERE DO I OBTAIN A PERMIT?

A Soil Erosion and Sediment Control permit may be obtained from the Department of Planning, Engineering and Permits, Room 210, City Hall, 254-2333.

### WHAT ARE THE REQUIREMENTS?

1. Application for residential dwelling:
  - a. Complete an application. Permit is issued same day if no exceptional circumstances are noted.
  - b. Minimum permit fee: \$100
2. Application for non-residential activity:
  - a. Applicant and/or owner complete an application.
  - b. Applicant submits five (3) three sets of the grading and erosion control plans.
  - c. Applicant submits the following certifications:
    1. Soil Erosion and Sedimentation Control
    2. Surface Water
    3. Geotechnical Certification
    4. Other - see below

### WHAT IS THE REVIEW PROCESS?

the review process takes approximately five (5) business days from the time that all information is collected and submitted. Applicant will be notified once the plans have been reviewed. Applicant may call 254-2259 at any time to check on the status of your permit application.

### OTHER REQUIRED INFORMATION?

Any applicant applying for a Soil Erosion Control permit for a commercial/residential structure located within a Landslide Zone, Flood Plain, Commercial Revitalization, Historic District, etc., may be required to submit additional information. Staff will advise applicant of any additional information that may be required.

### WHAT ARE THE REQUIRED FEES?

\$100 Residential  
\$400 Non Residential

### ARE THERE ANY SPECIAL FINANCIAL REQUIREMENTS?

A bond is required based upon the number of acres disturbed. The bond amounts are: Clearing only - \$1000/acre; Clearing and Earthwork - \$3000/acre.

### WHAT IS THE DURATION OF THE PERMIT?

The Soil Erosion Control permit expires ninety (90) days after work has ceased or upon completion of the job

### ARE THERE ANY PENALTIES?

If work begins before a permit is issued the permit fee amount will be doubled.

## BLASTING PERMITS

### WHO NEEDS ONE?

Anyone performing blasting activities within the city limits.

### WHERE DO I OBTAIN THE PERMIT?

A Blasting permit may be obtained from the Department of Planning, Engineering and Permits, Room 210, City Hall, 254-2333.

### WHAT ARE THE REQUIREMENTS?

Applicant must complete an application, giving the location, character of the work and the type of explosive to be used. Applicant must provide proof of certification.

### WHAT ARE THE REQUIRED FEES?

1. Any applicant who is not a mine, quarry or strip mine owner/operator shall pay a permit fee of \$100. Permit is valid for thirty (30) days.
2. Applicant shall obtain a bond or a liability insurance policy certificate naming the City of Birmingham, its employees and officers as additional insured.
3. The bond shall be a minimum sum of \$500,000 payable to the City of Birmingham. The liability insurance policy shall have minimum limits of not less than: \$500,000 for injury to one (1) person, \$1,000,000 for all injuries to persons and \$500,000 for damage to property.
4. A mine or quarry owner or operator shall pay a permit fee amount of \$300. In this case, the permit is good for a period of one (1) year.

## ONE STOP PERMITTING

### CIVIL CONSTRUCTION STREET EXCAVATION, SOIL EROSION AND SEDIMENT CONTROL AND BLASTING PERMITS

CITY OF BIRMINGHAM

WILLIAM A. BELL, SR.  
MAYOR



DEPARTMENT OF PLANNING,  
ENGINEERING AND PERMITS

[www.birminghamal.gov](http://www.birminghamal.gov)

Andre V. Bittas, Director

## CIVIL CONSTRUCTION PERMIT

### WHO NEEDS ONE?

Anyone building roadways, sanitary/storm sewers, curb & gutters, underground conduits, etc.

### WHERE DO I OBTAIN THE PERMIT?

A Civil Construction permit may be obtained from the Department of Planning, Engineering and Permits, Room 210, City Hall, 254-2333.

### WHAT ARE THE REQUIREMENTS?

Complete an application and submit (4) four sets of plans prepared by a licensed Engineer or Architect. An additional set must be submitted to Jefferson County Environmental Services Department.

### WHAT IS THE REVIEW PROCESS?

Application and plans are routed to an engineer for review. Review process will take approximately five (5) business days.

### WHAT IS THE DURATION OF THE PERMIT?

Although there is no time frame, the contractor is responsible for completing the project in a timely manner.

### WHAT ARE THE REQUIRED FEES?

The cost of a Civil Construction permit is \$100.

### ARE THERE ANY PENALTIES?

If work begins before a permit is issued a \$200 penalty will be assessed.

### ARE THERE OTHER SPECIAL REQUIREMENTS?

Before a permit will be issued, the contractor must submit a certificate of General Liability Insurance naming the City of Birmingham, its employees and officers as additional insured.

## EXCAVATION PERMITS

### WHO NEEDS ONE?

Anyone performing work in the right-of-way for: water service connection, sanitary sewer connection, storm sewer connection, water works or gas installations, connections or repairs, power installation or repairs, telephone or other communication installations or repairs.

### WHERE DO I OBTAIN THE PERMIT?

An Excavation permit may be obtained from the Department of Planning, Engineering and Permits, Room 210, City Hall, 254-2333.

### WHAT ARE THE REQUIREMENTS?

1. Complete an application. Provided there is no excavation work to be performed in a street protected by ordinance, a permit will be issued the same day. Permits for utility company excavations will be issued within approximately three (5) five business days after submitting an application.
2. An inspector must inspect the site before any excavation work is performed. Call 254-2259 to schedule an inspection.
3. The permittee shall be responsible for making and maintaining a temporary paving patch permit.
4. The permit holder must install and maintain a temporary patch to be used as a traffic surface until the permanent patch is made. The permit holder is responsible for the installation of the permanent patch by a licensed paving contractor.

### WHAT ARE THE REQUIRED FEES?

1. Excavation permit fees are \$100.
2. Penalties on bonded streets range from \$1,000 to \$200 (based on the year of completion).
3. For streets protected by ordinance, a bond must be provided. Staff will advise applicant of the amount.
4. The permit holder must install and maintain a temporary patch to be used as a traffic surface until the permanent patch is made. The permit holder is responsible for the installation of the permanent patch by a licensed paving contractor.

### SPECIAL REQUIREMENTS?

There are some projects such as installation of a sprinkler/irrigation system, swimming pool, etc., that will require the submission of three (3) copies of a site plan for review.

### WHAT IS THE DURATION OF THE PERMIT?

Excavation permits shall become null and void in the event work does not commence within 72 hours after the issuance of the permit.

### ARE THERE ANY PENALTIES?

A \$200 penalty will be assessed for any excavation work performed within the right-of-way without a permit.